

## MONTHLY REPORT OF DBE PARTICIPATION

This report must be submitted by the Contractor with each invoice or request for payment under this contract.

Project Title: \_\_\_\_\_

Contractor Name: \_\_\_\_\_

Project No.: \_\_\_\_\_

Contract No.: \_\_\_\_\_

Period Covered by this Report: \_\_\_\_\_

Contract Amount (including amendments): \$ \_\_\_\_\_

Invoice Amounts: A. Current: \$ \_\_\_\_\_

Invoice/Progress Payment No.: \_\_\_\_\_

B. To Date: \$ \_\_\_\_\_

C. DBE Contractual Participation Level: \_\_\_\_\_%

DBE Consultant, Subcontractor, Supplier <sup>(1)</sup> , Manufacturer, Vendor <sup>(2)</sup> or Trucker <sup>(3)</sup>	Type of Service or Materials Provided	Payments			Subcontract Amount
		Prior Months	Current Month	To Date Total	
Name Address Telephone No.					
Name Address Telephone No.					
Name Address Telephone No.					
Name Address Telephone No.					

I certify that the information is true & correct to the best of my knowledge.

D. TOTAL DBE Payment to Date: \$ \_\_\_\_\_

\_\_\_\_\_  
Signature of Prime Contractor or Designated Representative

E. DBE Participation to Date (D divided by B): \_\_\_\_\_%

\_\_\_\_\_  
Print Name, Title and Contact Telephone No.

(1) Supplier – 60% of cost of supplies may be credited towards DBE goal

(2) Vendor – Value of fees or commission may be credited towards DBE goal

(3) Trucker – 100% if trucker uses trucks that it owns, insures, operates using drivers it employs or if a DBE trucker leases from another DBE trucker